

**Renville County West #511  
STUDENT FUNDRAISING**

**I. PURPOSE**

The purpose of this policy is to address student fundraising efforts.

**II. GENERAL STATEMENT OF POLICY**

The school board recognizes a desire and a need by some student organizations for fundraising. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students and the general public.

**III. RESPONSIBILITY**

- A. It shall be the responsibility of the building administrators to develop recommendations to the superintendent that will result in a level of activity deemed acceptable by employees, parents and students. Fundraising must be conducted in a manner that will not result in embarrassment on the part of individual students, employees, or the school.
- B. All fundraising activities must be approved in advance by the administration. Participation in non-approved activities shall be considered a violation of school district policy.
- C. It shall be the responsibility of the superintendent to provide coordination of student fundraising throughout the school district as deemed appropriate.
- D. The school district expects all students who participate in approved fundraising activities to represent the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.
- E. The school district expects all employees who plan, supervise, coordinate, or participate in student fundraising activities to act in the best interests of the students and to represent the school, the student organization, and the community in a responsible manner.
- F. All proceeds collected from a fundraiser must go back to the student group, unless monies collected are intended to benefit an agency designated and documented as a non-profit organization, guest speaker, performing artist, service, etc., from which the sales are directly related to an event sponsored by a student group. No individuals (i.e. student, staff member, personal advisor, etc.) may profit as a result of a sale and/or fundraiser.

- G. Records of fundraising activities will be kept on the District's server by the staff advisor of the student group. Records must include the acceptor's name, amount accepted and where the monies were disbursed to.

#### **IV. ANNUAL REPORT**

The superintendent shall report to the school board, at least annually, on the nature and scope of student fundraising activities approved pursuant to this policy.

***Legal References:*** Minn. Stat. § 120A.20 (Age Limitations; Pupils)  
Minn. Stat. § 123B.09, Subd. 8 (Duties)  
Minn. Stat. § 123B.36 (Authorized Fees)

***Cross References:*** MSBA/MASA Model Policy 506 (Student Discipline)

*Adopted on 4/14/14*  
*Revisited on 3/12/18*